



Privacy Policy

General

This privacy policy discloses the privacy practices for ClaimLinx, LLC. This privacy policy applies solely to information collected by this company through various means. It will notify you of the following:

1. What personally identifiable information is collected from you, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

Information Collection, Use, and Sharing

We only have access to/collect information that you voluntarily give us via email, fax or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request. Unless you ask us not to, we may contact you via email in the future to tell you about specials, new products or services, or changes to this privacy policy.

Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number given below. You also have the right to:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

Security

We take precautions to protect your information. When you submit sensitive information to us, your information is protected both online and offline through access control procedures, network firewalls and physical security measures. Whenever we collect sensitive information (such as personal identifying or private health information), that information is transmitted to us in a secure way.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment. Any documentation we receive in hardcopy form is copied unto our secure servers for electronic storage and shredded.

Updates

Our Privacy Policy may at any time, without notice to you and in its sole discretion, amend this policy from time to time. Updates will be available upon request.

Questions or Suggestions

If you have questions or suggestions about this privacy policy, or your own personal information, please contact:

Christy Quigley
President/Owner
10260 Alliance Road, Suite 325
Cincinnati, OH 45242
Phone: (513) 677-6262 (800) 858-1772
Fax: (513) 677-6263/ (800) 858-1913
cquigley@claimlinx.com